



Orange City Public Library  
112 Albany Ave Se, Orange City IA  
Phone: 712-707-4302 Fax: 712-707-4431  
Website: [orangecityiowa.com/residents/library](http://orangecityiowa.com/residents/library)

Date: 9/21/21

**Trustees present:** Kay Joiner, Micah Bilby, Anne Mead, Cary Valdes, John Buntsma

**Others attending:** Lisa Johnson, Abby Ver Mulm

**Time:** 5:02

**Approval of the current agenda:** Motion to approve John Buntsma/Second Micah Bilby/carried

**Approval of the previous month's minutes:** Motion to approve Anne Mead/Second Micah Bilby/carried

**Approval of the treasurer's report:** Motion to approve Cary Valdes/Second Anne Mead/carried

**Approval of the statistical report:** Motion to approve John Buntsma/Second Cary Valdes/carried

**Approval of the Director's report:** Motion to approve Anne Mead/Second Cary Valdes/carried

**Committee Reports:**

**Policy Committee:** Motion to approve the updated Code of Conduct John Buntsma/Second Anne Mead/carried. Motion to approve the updated Conduct Incident Report Form Cary Valdes/Second Micah Bilby/carried. Motion to approve the updated Internet and Computer Use Policy Cary Valdes/Second Micah Bilby/carried.

**Executive/Personnel Committee:** n/a

**Finance Committee:** n/a

**Property/History Committee:** n/a

**Unfinished Business:** none

**New Business:** none

**Items for Discussion:** ALICE training or emergency training more generally.

**Comments from the Board:** Cary noted that the flowers outside the library look nice.

**Next Board Meeting will be on 10/19/21**

**Meeting adjourned at 6:03 pm:** Motion to approve Micah Bilby/Second Cary Valdes/carried