



## Protection of Library Property Policy

### **Purpose**

The purpose of the Protection of Library Property Policy is to ensure library property entrusted by the citizens of Orange City and provided for by taxpayer dollars is protected against misuse, vandalism, theft, or another incident.

### **General Provisions:**

The library may act against those suspected of harming library property misuse, vandalism, theft, or another incident. This policy is based on Iowa Code §714.5: Theft, Fraud, And Related Offenses.

Persons suspected of concealing property may be detained and searched by employees of the library or law enforcement under Iowa Code § 808.12 where the search or detention had reasonable grounds to believe the material was concealed or there was an attempt to conceal library property as set forth in Iowa Code § 714.3A or 714.5

The library may require deposits by borrowers and in the case of late returns the owner may impose graduated penalties of up to twenty-five percent of the value of the equipment, based upon the lateness of the return.

In the case of lost/damaged library materials or equipment, arrangements may be made to make a monetary settlement.